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| **PROD. NUMBER** | **PRODUCTION TITLE** | **PRODUCER** |
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| Type of additional photography | | | ☐ Establishing shots or B-roll ☐ VFX plates or elements ☐ Playback content for screens  ☐ Pick-ups ☐ Reshoots ☐ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | |
| Description of the content to be shot | | |  | | | | | | | | | | | | | | | |
| Reason why it cannot be shot during regular principal photography | | |  | | | | | | | | | | | | | | | |
| Date, time, and location of the proposed shoot | | |  | | | | | | | | | | | | | | | |
| Equipment plans for the proposed shoot | | |  | | | | | | | | | | | | | | | |
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| **ADDITIONAL PHOTOGRAPHY CREW** | | | | | | | | | | | | | | | | | | |
|  | **NAME:** | | | | **SIGNATURE:** | | | |  | | **NAME:** | | | | **SIGNATURE:** | | | |
| **DR:** | |  | |  | |  | | **1C:** | | | |  | |  | |  | |  |
| **PR:** | |  | |  | |  | | **2C:** | | | |  | |  | |  | |  |
| **DP:** | |  | |  | |  | | **KY:** | | | |  | |  | |  | |  |
| **PD:** | |  | |  | |  | | **BG:** | | | |  | |  | |  | |  |
| **1D:** | |  | |  | |  | | **GF:** | | | |  | |  | |  | |  |
| **2D:** | |  | |  | |  | | **BE:** | | | |  | |  | |  | |  |
| **SS:** | |  | |  | |  | | **SM:** | | | |  | |  | |  | |  |
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| **FACULTY APPROVALS**  *Signatures must be collected in the following sequence* | | | | | | |
|  | **NAME:** |  | **SIGNATURE:** |  | **DATE:** |  |
| **Director’s Prep Faculty:** |  |  |  |  |  |  |
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