

PROD. NUMBER	PRODUCTION TITLE

On thesis productions only, students may request a walkaway wrap, but permission will only be granted in exceptional circumstances.

Is this request for a family home or other residential location?	
Is production resuming the day following the walkaway wrap?	
Provide a detailed description of which pieces of equipment would remain at the location:	
Provide a detailed justification for why a walkaway wrap is needed:	
Provide a detailed plan for how the equipment will be secured safely at the location to prevent theft, damage, and injury:	
If your request is for the equipment to stay in the truck at the location, provide a detailed plan for how the truck will stay secure:	
Has the producer spoken to the appropriate department heads and explained that they are still responsible for any lost/stolen/damaged equipment?	

APPROVED AND AGREED BY:

_____ PRODUCER	_____ SIGNATURE	_____ PHONE	_____ DATE
_____ UNION REP	_____ SIGNATURE	_____ PHONE	_____ DATE
_____ UNION REP	_____ SIGNATURE	_____ PHONE	_____ DATE
_____ FILM COORDINATOR	_____ SIGNATURE	_____ PHONE	_____ DATE