

GENERAL

Face Masks

- Appropriate face masks include a cloth face covering or appropriate paper mask that covers both the nose and mouth. These coverings are **recommended**:
 - At all times when in an indoor shooting location.
 - When social distancing of at least six feet cannot be maintained in an outdoor location.
 - When in a vehicle with other persons, including a grip truck.
- There are situations where a face mask is **not required** or cannot be worn due the type of activity or factors related to the environment:
 - While eating or drinking.
 - Performing manual labor (i.e. G&E).
 - When performers are on camera
 - When performers are having makeup applied.
 - Other physical limitations or conditions that preclude an individual from wearing a face mask.



COVID Plan of Action

ON SET PROTOCOLS

Health Checks

- Students will undergo daily temperature and health checks with the 2nd AD when they arrive on set each morning. Any students who feel unwell should stay home and contact their healthcare providers.

Hand Hygiene

- Hands should be washed or sanitized:
 - Upon arriving at the job site
 - After blowing one's nose, coughing, or sneezing
 - After using the restroom
 - Before and after eating or drinking
 - At other appropriate times throughout the work day.
- Cast and crew should avoid touching their eyes, nose, and mouth.
- Hand washing facilities with running water, soap, and paper towels adequate for the number of cast and crew will be available and accessible from the first day of work.
- Hand-washing facilities should be kept clean and well-stocked.
- Personal Equipment
 - Personal equipment (such as tools, headsets, microphones, and radios) will be cleaned and disinfected before being used and then at least once per day by the equipment's owner (following manufacturer guidelines). **All students must provide their own earpiece and lanyard for set radios.**
 - Equipment such as radios/walkie-talkies will be issued to a single cast or crew member and used exclusively by that cast or crew member for the duration of production.
 - Personal items or equipment that must be shared between members of the cast and/or crew must be wiped down with disinfectant between use and hand hygiene will be performed after handling.

MEALS, LOCATIONS, & PERFORMERS

Meals & Crafty

- Those responsible for preparing and distributing food must clean their hands with soap and water or hand sanitizer prior to beginning food preparation and/or distribution and regularly thereafter.
- As face coverings cannot be worn while eating, adequate eating space must be provided to ensure physical distancing (six feet) can be maintained during meal periods.
- Hand-washing facilities and/or hand sanitizer must be readily accessible at the entrance of any designated eating area and should be used when entering and leaving the area.
- All eating surfaces will be cleaned and disinfected before and after use.

Locations

- Indoor Locations
 - Avoid locations that have been recently used by people who have been infected with COVID-19.
 - Locations with hand washing facilities available should be prioritized.
- Outdoor Locations
 - Prioritize locations with access to hand washing facilities

Performers

- Face coverings and masks may not be practical or possible during performance.
 - When the performer cannot wear appropriate PPE, contact must be kept to the shortest amount of time possible, and the other cast or crew member must wear appropriate PPE and observe hand hygiene practices.
 - Stand-ins should always wear face coverings.
 - When wearing PPE is not possible for a performer, such as when a scene is being filmed or after makeup has been applied, the number of people whom the performer is in close contact with will be minimized.
 - As soon as possible after filming a scene, the performers will put on their PPE and/or physically distance themselves.



DEVELOPMENT OF SYMPTOMS

Cast and crew are expected to immediately report to a designated person or persons if they are experience or a member of their household is experience symptoms of COVID-19. If a cast or crew member is experiencing symptoms or has come into close contact with someone who has tested positive for COVID-19, either on or off site, they must follow contact tracing guidelines.

If a cast or crew member develops symptoms of COVID-19 when off site, they must not return to set and should immediately contact their healthcare provider. Anyone who reports to set with symptoms of COVID-19 will be instructed to return home and contact their healthcare provider.